

HARLEM-ROSCOE FIRE PROTECTION DISTRICT #1

P.O. BOX 450
ROSCOE, ILLINOIS 61073-0450
Administration (815) 623-7867 Fax (815) 623-8831

BOARD OF TRUSTEES

Barton Munger
Al Bach
John Donahue

Minutes of February 24, 2025

10544 Main St

1. **Call to Order:** Trustee Munger opened the meeting at 4:00 pm.
2. **Trustees Present** per roll call: Bart Munger, John Donahue, Al Bach
Others Present: Attorney Nate Noble, Chief John Bergeron, Deputy Chief Grant, Deputy Chief Briggs and Colleen Bloyer
3. **Approval of the Minutes:** January 27th 3:30, 27th 4:00, February 10th.
4. **Public comment:** Nothing to report.
5. **Approval of the Financial Report:** Trustee Bach made a motion to accept the financial report with addendums. Seconded by Trustee Munger, all voting aye by roll call.
6. **District Attorney Report:** Attorney Noble reminded the Board to get their Statement of Economics in next month.
7. **Correspondence:** None
8. **Ranking Officer Report:**
 - A. **Operations:** Deputy Chief Briggs reported 375 calls for January and one working fire. He will also be working on the 2024 review report. Deputy Chief Grant reported that the he is still working on the tower's change over.
 - B. **Equipment:** The two new engines will be coming in September not July. The fire com system will either be installed by Rosenbauer or Bandt. Battalion Chief Jones reported that medication pumps will be mandated in 2026. After discussion, Chief Bergeron asked the board to purchase four Sapphire Multi-Therapy Infusion Pumps not to exceed \$10,000.00. Trustee Bach made a motion to purchase the pumps. Seconded by Trustee Donahue all voting aye by roll call. The rescue task force vests and helmets still have not arrived.
 - C. **Building & Grounds:** Two HVAC roof units for station #1 needed repaired this month. The board discussed about getting a quote for preventive maintenance for spring and fall for the units at all station.
 - D. **Computer & Communication:** After discussing the proposal from Entre the board agreed to have them do an inventory on all computers for hardware inventory. Trustee Donahue made a motion not to exceed \$4,500.00 for the inventory. Seconded by Trustee Munger all voting aye by roll call.
 - E. **Personnel:** Victoria Viel was hired as full-time paramedic for the EMS division.
 - F. **Announcements:** March 22nd Appreciation Dinner. Deputy Chief Briggs has put in for a grant through the Office of the State Fire Marshal for a new exhaust system.

9. **HRFF Pension:** Nothing to report.

10. HRFD Fire Commission Board:

- A. Attorney Noble had ordinance #2025-1: AN ORDINANCE CREATING A SEPARATE BOARD OF FIRE COMMISSIONERS OF THE HARLEM ROSCOE FIRE PROTECTION DISTRICT. Trustee Munger made a motion to adopt the 2025-1 Ordinance. Seconded by Trustee Donahue all voting aye by roll call.

11. Old Business/Discussion and Possible Action:

- A. Department Special Meeting: No meeting
B. Strategic Plan: Starts March 10-13, Chief had a list of outside people for the first meeting on the 10th
C. Illinois Municipal Retirement Fund: Chief Bergeron filled out the survey and paid the fee that was required before he will hear whether the department could join.

12. New Business/Discussion and Possible Action:

- A. Chief Bergeron had a quote from Lexipol that specializes in public safety policy management system. After discussion the board tabled until next meeting. Trustee Munger would like to see comparable quotes from other companies.

13. **Closed Session:** Nothing to report

Trustee Donahue moved to adjourn the meeting at 4:50 pm. Seconded by Trustee Bach, all voting aye by roll call, the meeting was adjourned. The next regular meeting will be March 24, 2025 at 4:00PM at 10544 Main St Roscoe, Illinois.

Respectfully Submitted,

Trustee John Donahue
Board of Trustee
Harlem Roscoe Fire Protection District #1

