

HARLEM-ROSCOE FIRE PROTECTION DISTRICT #1

P.O. BOX 450
ROSCOE, ILLINOIS 61073-0450
Administration (815) 623-7867 Fax (815) 623-8831

BOARD OF TRUSTEES

Barton Munger
John Donahue
Glenn Trommels

Minutes of June 23, 2025

10544 Main St

1. **Call to Order:** Trustee Munger called the meeting to order at 4:00 pm.
2. **Trustees Present** per roll call: Bart Munger, John Donahue, Glenn Trommels.
Others Present: Attorney Nate Noble, Chief John Bergeron, Deputy Chief Jeff Grant, Deputy Chief Kevin Briggs, and Colleen Bloyer
3. **Approval of the Minutes:** May 27th and June 11th minutes approved as presented.
4. **Public comment:** No comment.
5. **Approval of the Financial Report:** June's total financial for bills is \$440,504.04 and \$5,519.40 for addendums. The recap report for May was corrected for a change that was made on the accounts. Trustee Donahue made a motion to accept the financial report, revised May recap and addendums. Seconded by Trustee Trommels, all voting aye by roll call.
6. **District Attorney Report:** Attorney Noble had Resolution No. 2025-1: A RESOLUTION OF HARLEM ROSCOE FIRE PROTECTION DISTRICT APPOINTING AN AUTHORIZED AGENT FOR THE ILLINOIS MUNICIPAL RETIREMENT FUND. Colleen Bloyer was assigned and the resolution was signed by the Trustees. Waiting for the next step from IL Municipal Retirement Fund.
7. **Correspondence:** None
8. **Ranking Officer Report:**
 - A. **Operations:** Deputy Chief Brigg's report had 354 calls for May. Trustee Trommels would like Chief Briggs's report to distinguished between out of district and in district on response times. He also asked if the district could start charging on false alarm calls. An ordinance would have to be put in place.
 - B. **Equipment:** Chief Bergeron reported that the 2021 Horton ambulance that needed paint repair on the body will be done when a new chassis is put on. The 1986 GMC truck was sold to Scot Kanaly with a bid of \$10,001.00. The board agreed to sell it for that amount.
 - C. **Building & Grounds:** CMS completed the roof top preventive maintenance. Chief Bergeron received from Fehr Graham a description what is needed to replace the concrete in front of the bay at station #1. Chief will put together a Request for Proposal (RFP) to go out for bids and have it published. He will also get bids for seal coating for all three stations.
 - D. **Computer & Communication:** Chief Bergeron has everything ordered from Gencomm. Chief Bergeron will be looking at what needs to be upgraded with computers.
 - E. **Personnel:** On Wednesday we will be interviewing internally for firefighter's position through Paramedic Services of IL. Annual physicals will be Wednesday through Friday.

F. Announcements: On Thursday Chief has a meeting with Sawyer Falduto Management to discuss a capital plan strategy.

9. HRFF Pension: Next meeting will be July 9th at 4 pm.

10. HRFD Fire Commission Board: Chief Bergeron reported that the National Testing Network is open and they have twelve applications already.

11. Old Business/Discussion and Possible Action:

- A. Department Special Meeting: No meeting scheduled.
 - B. Review By-laws of Trustees: Trustee Trommels offer to update the Trustee's By-laws.
 - C. IGA with North Park Water Department: Chief Bergeron explained what all entails on the Inter-Governmental Agreement with North Park Water Department for installation of the repeater.
 - *It will be a five-year agreement, with automatically renewed.
 - *Will need a Certificate of Liability from Gencomm with both North Park Water & Harlem
 - *Roscoe Fire Dept names on it.
 - *Electricity will be paid by Harlem Roscoe Fire
- Trustee Donahue made a motion approving the agreement with both Attorney's agreeing to the changes. Seconded by Trustee Munger all voting aye by roll call.

12. New Business/Discussion and Possible Action:

- A. The Board agreed that Modern Rules of Order will be the guideline for meetings.

13. Closed Session: No closed session.

Trustee Trommels moved to adjourn the meeting at 4:40pm. Seconded by Trustee Donahue, all voting aye by roll call, the meeting was adjourned. The next regular meeting will be July 28, 2025 at 4:00 PM at 10544 Main St Roscoe, Illinois.

Respectfully Submitted,



Secretary Glenn Trommels
Board of Trustee
Harlem Roscoe Fire Protection District #1