

HARLEM-ROSCOE FIRE PROTECTION DISTRICT #1

P.O. BOX 450
ROSCOE, ILLINOIS 61073-0450
Administration (815) 623-7867 Fax (815) 623-8831

Minutes of July 28, 2025

10544 Main St

- 1. Call to Order:** Trustee Donahue opened the public hearing at 4:00 pm. Seconded by Trustee Munger. Attendance per roll call: Bart Munger, John Donahue and Glenn Trommels. Trustee Donahue closed the hearing at 4:05pm. Seconded by Trustee Munger all voting aye by roll call.
Trustee Munger opened the meeting at 4:06pm
- 2. Trustees Present** per roll call: Bart Munger, John Donahue, Glenn Trommels.
Others Present: Attorney Nate Noble, Chief John Bergeron, Deputy Chief Jeff Grant, Deputy Chief Kevin Briggs, and Colleen Bloyer
- 3. Approval of the Minutes:** June 23rd minutes approved as presented.
- 4. Public comment:** No comment.
- 5. Approval of the Financial Report:** July's total expenditure is \$1,738,934.26 and \$3,795.48 for addendums. Trustee Donahue made a motion to accept the financial report and addendums. Seconded by Trustee Munger, all voting aye by roll call.
- 6. District Attorney Report:** Adopt 2025-2026 Appropriation Budget: 2025-3 "COMBINE ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF THE HARLEM-ROSCOE FIRE PROTECTION DISTRICT MAY 1, 2025 AND ENDING APRIL 30, 2026. Trustee Munger made the motion to adopt the budget. Seconded by Trustee Trommels, all voting aye by roll call. The budget was signed, Attorney Noble will get it sent to the County Clerk's office and published in the paper.
- 7. Correspondence:** None
- 8. Ranking Officer Report:**
 - A. Operations:** Deputy Chief Brigg's report had 354 calls for June. There were two firefighters that was injured off duty and will be out for a while. Jonathan Urbieta was hired by another fire department. He also reported that 62% of false alarms are fire alarm systems calls. Trustee Trommels suggest charging for false alarms. Jay Alms will start looking at what it entails and try to have it ready to implement the first of the year. Trustee Trommels also question the calls to 5000 Prairie Rose, Chief Bergeron will talk with Dr. Smetana about unnecessary transports.
 - B. Equipment:** Chief Bergeron reported that the two chassis for the engines was paid this month.
 - C. Building & Grounds:** Attorney Noble opened the two seal bids that we received (by due date) for the concrete replacement. N-Track came in with a bid of \$82,000.00 and TCD Concrete Works came in with a bid of \$58,981.00. The Chief will compare the scope of each job to make sure it complies with the Request for Proposal. Chief also had the quotes for sealing at all three station but will wait until the concrete job is complete.

D. Computer & Communication: Waiting on parts from GenComm and the FCC license to get the radio tower up and running, looking at the end of August to complete. Deputy Chief Grant had quotes from Entre' Solutions and Jon Makovec for updates on the computers that need replacing. Entre' quote was \$12,800.00 and Jon's was \$12,882.00. The Board agreed to start ordering the computers now.

E. Personnel: Chief Bergeron reported that there was sixteen personnel that completed the test. He will turn the results over to the Fire Commission Board. Recommendation to add staff and to budget for them. Chief Bergeron discussed looking into hiring a full-time mechanic. After discussion the Board ask for a job description, salary for the job and what certification will be needed.

Trustee Donahue brought up the lack of participation on a public event that the department had signed up for. He would like Chief Bergeron to look into 7G compensation for public relation events.

F. Announcements: First National Bank and Trust is merging with Bank First the beginning of 2026. National Night Out is August 5th. Chief Bergeron has applied for a Safer Grant, if approved we will be able to staff three new personnel.

9. HRFF Pension: Jacob Kunce is the new presiding president for the pension board.

10. HRFD Fire Commission Board: Nothing to report.

11. Old Business/Discussion and Possible Action:

- A. Department Special Meeting: A meeting will be set up in August.
- B. Review By-laws of Trustees: Trustee Trommels had the updated bylaws that will be reviewed next month.
- C. Personnel Bonus and Pay Increase: Pay increase and bonuses will take place August 1st.
- D. IMRF Update: Waiting for their review on August 29th to hear if we are enrolled.

12. New Business/Discussion and Possible Action:

- A. Completion of FOIA/OMA Training: Chief Bergeron and Colleen Bloyer have completed training for 2025.
- B. Governmental Accounting Bid: Chief Bergeron had a quote from Governmental Accounting for a Comprehensive Financial Plan for \$5,200.00. Trustee Donahue made a motion to accept the bid of \$5,200.00. Seconded by Trustee Trommels, all voting aye by roll call.
- C. Extrication Tools: Lieutenant Caruana gave a presentation on Halmatrol tools from Jefferson. After discussion and presentation of the tools. Trustee Donahue made a motion to purchase the tools not to exceed \$35,500.00. Seconded by Trustee Trommels, all voting aye by roll call.
- D. Box Containers: Deputy Chief Grant is looking at container boxes to be used at the training tower for storage. He is looing to purchase them from Maggio not to exceed \$5,400.00. Trustee Munger made the motion to purchase the containers. Seconded by Trustee Trommels, all voting aye by roll call.

13. Closed Session: No closed session.

Trustee Trommels moved to adjourn the meeting at 5:25 pm. Seconded by Trustee Donahue, all voting aye by roll call, the meeting was adjourned. The next regular meeting will be August 25, 2025, 4:00 PM at 13974 Willowbrook Rd Roscoe, Illinois.

Respectfully Submitted,



Secretary Glenn Trommels
Board of Trustee
Harlem Roscoe Fire Protection District #1