

HARLEM-ROSCOE FIRE PROTECTION DISTRICT #1

P.O. BOX 450
ROSCOE, ILLINOIS 61073-0450
Administration (815) 623-7867 Fax (815) 623-8831

BOARD OF TRUSTEES

Barton Munger
John Donahue
Glenn Trommels

Minutes of September 22, 2025

10544 Main St

1. **Call to Order:** Trustee Munger called the meeting to order at 3:10 pm.
2. **Trustees Present** per roll call: Bart Munger, John Donahue, Glenn Trommels.
Others Present: Attorney Nate Noble (audio), Chief John Bergeron, Deputy Chief Jeff Grant, and Colleen Bloyer
Guests: James Howard and Mark Olson
3. **Approval of the Minutes:** Trustees did not receive the minutes, so they will be approved at the next meeting.
4. **Public comment:** No comment.
5. **Approval of the Financial Report:** September total expenditure is \$1,751,655.51 and \$3,175.82 for addendums. Trustee Donahue made a motion to accept the financial report and addendums. Seconded by Trustee Munger, all voting aye by roll call.
6. **District Attorney Report:**
 - A. Nothing at this time.
7. **Correspondence:** None
8. **Ranking Officer Report:**
 - A. **Operations:** Deputy Chief Brigg's report had 347 calls for August.
 - B. **Equipment:** Chief Bergeron reported the committee left yesterday for Minnesota to pick up the new engines. The new ambulance should be in Sterling at the end of the month. Chief Bergeron would like to order the fourth power load cot through Stryker for \$32,000.00 for the new ambulance. Trustee Munger made a motion to purchase the power load. Second by Trustee Trommels, all voting aye by roll call. The legs on the new beds are too high, Chief will have Deputy Chief Briggs see if they can be changed out for shorter ones.
 - C. **Building & Grounds:** Concrete's job at station #1 is complete. Station #2 roof needs replacing. Chief will send out for Request for Proposal (RFP) on a shingle and steel roof. Station #3's wall damage in the IT room will be repaired. The recliner chairs are to be delivered tomorrow.
 - D. **Computer & Communication:** Station #2 & #3 are set up for the new radio system. GenCom should be completing it soon. All the outdated computers have been replaced, found one that was not in the scope but replacement has been ordered. Trustee Trommels said that to increase our insurance coverage on Cyber Security we need to have everyone's log in changed on all computers to longer passwords.

- E. Personnel:** The eligibility list for career personnel has seven people on it. Chief Bergeron would like to take four to hire on. Trustee Donahue made a motion to hire four personnel from the list. Seconded by Trustee Munger all voting aye by roll call. He would also like to hire an Administrative Chief through Paramedic Services of IL The board would like to see what the job description is for that position. Chief is also ready to post the mechanic position.
- F. Announcements:** Fall Festival had a very good out. Open House for Fire Prevention week is October 4th 10:00 am to 1:00 pm at station #1. No word on the Safer grant.
- 9. HRFF Pension:** It was discussed to see if Lauterbach and Amen can do the actuary for the pension.
- 10. HRFD Fire Commission Board:** President Hoey swore in Aaron Morley to full time career.
- 11. Old Business/Discussion and Possible Action:**
- A. Department Special Meeting: October 9th at 1:00 pm with Compass Insurance.
 - B. Review By-laws of Trustees: Trustee Trommels made a motion to accept the By-laws as presented that will take affect October 27th. Seconded by Trustee Munger, all voting aye by roll call.
 - C. IMRF Update: Received confirmation that we are members of the IL Municipal Retirement Fund as of September 1, 2025.
- 12. New Business/Discussion and Possible Action:**
- A. Review 2024-2025 Audit with Lucas Group: Mark Olson presented a draft for the 2024-2025 audit. He will be sending the Annual Financial Report to the Illinois State Comptroller.
 - B. Governmental Accounting: James Howard gave a presentation with the result he had over our last three years of the department's finances. He discussed capital funds and projection of funds. Since he now has a copy of the latest audit, he will update the information and plan on having another meeting with the Board.
- 13. Closed Session:** Attorney Noble request the Board go into close session at 4:55pm. The Board came out of close section at 5:10pm. A special meeting was set for Oct 21st.

Trustee Munger moved to adjourn the meeting at 5:15pm. Seconded by Trustee Donahue, all voting aye by roll call, the meeting was adjourned. The next regular meeting will be October 27th , 4:00 PM at 10544 Main St Roscoe, Illinois.

Respectfully Submitted,



Secretary Glenn Trommels
Board of Trustee
Harlem Roscoe Fire Protection District #1