

# HARLEM-ROSCOE FIRE PROTECTION DISTRICT #1

P.O. BOX 450  
ROSCOE, ILLINOIS 61073-0450  
Administration (815) 623-7867 Fax (815) 623-8831

**Minutes of December 22, 2025**

**10544 Main St**

1. **Call to Order:** Trustee Munger called the meeting to order at 4:00 pm.
2. **Trustees Present** per roll call: Bart Munger, John Donahue, Glenn Trommels.  
Others Present: Attorney Nate Noble, Chief Bergeron, Deputy Chief Grant, Deputy Chief Briggs, and Colleen Bloyer  
Guest: James Howard (audio)
3. **Approval of the Minutes:** Trustee Donahue made a motion to approve the minutes of November 24<sup>th</sup> and December 18th. Seconded by Trustee Trommels, all voting aye by roll call.
4. **Public comment:** No comment.
5. **Approval of the Financial Report:** James Howard went over the comparison from last year's finances until November of this year. Trustee Donahue asked if the actuary that Lauterbach and Amen quoted \$400,347.00 was accurate amount, James agreed with it.  
December total expenditures is \$604,110.37 and \$2,167.32 for addendums. Trustee Donahue made a motion to accept the financial report and actuary amount. Seconded by Trustee Munger, all voting aye by roll call.
6. **District Attorney Report:**  
Adopt Tax Levy Ordinance 2025-5: Attorney Noble had Ordinance 2025-5  
"AN ORDINANCE FOR THE LEVY AND ASSESMENT OF A TAX FOR ALL CORPORATE PURPOSES WITHIN THE HARLEM ROSCOE FIRE PROTECTION DISTRICT WINNEBAGO COUNTY FOR THE FISCAL YEAR BEGINNING, MAY 1, 2025 AND ENDING APRIL 30, 2026".  
Trustee Munger made a motion to accept the Ordinance 2025-5. Seconded by Trustee Trommels, all voting aye by roll call.
7. **Correspondence:** None
8. **Ranking Officer Report:**
  - A. **Operations:** Deputy Chief Brigg's report had 364 calls for November. Attorney Noble had drawn up an Ordinance for the fire bureau to set fees for violations for businesses in our district. Division Chief Alms will send out notices to the businesses to inform them of the ordinance.
  - B. **Equipment:** Chief Bergeron informed the board that with the grant money received from Illinois Public Risk Fund, he is able to purchase three Seek Thermal FirePro image cameras. Battalion Chief Huffman reported that the district struts are 27 years old and need replacing. He demonstrated how the new struts worked. He recommends ordering six struts two for each engine and two jacks not to exceed \$23,000.00 through AEC Supplies. Trustee Donahue made a motion to purchase the struts. Seconded by Trustee Munger all voting aye by roll call. Ambulance should be in the end of January.
  - C. **Building & Grounds:** Station #3 water heater went out; Chief is also looking to get a water softener.

- D. **Computer & Communication:** The radios in the training tower were getting rained on. To replace the cabinet GenCom has one that is waterproof by NEMA 3R that cost \$5,200.00. Trustee Trommels made a motion to purchase the cabinet not to exceed \$5,200.00. Seconded by Trustee Munger all voting aye by roll call.
- E. **Personnel:** Rico VanderHeyden retired as of today. Davonte Washington is back from medical leave. Chief said he has two mechanic's application he will wait until January to interview.
- F. **Announcements:** Good turnouts for: the Roscoe's Hometown Holiday, kid's Christmas party, we had 22 families for our Holiday drive. The Association's Spring dinner is March 28<sup>th</sup>.

9. **HRFF Pension:** Next meeting is January 7<sup>th</sup>.

10. **HRFD Fire Commission Board:** Nothing to report.

**11. Old Business/Discussion and Possible Action:**

- A. Department Special Meeting: No meeting needed.
- B. Annual Tax Levy Request for Harlem Roscoe Firefighter's Pension: Lauterbach and Amen recommended the actuary for this fiscal year of \$400,347.00. Trustee Donahue made the motion to pay the contribution. Seconded by Trustee Munger, all voting aye by roll call.

**12. New Business/Discussion and Possible Action:**

- A. Approve the 2026 meeting's schedule and time change: The schedule for 2026 with the meetings changed to 3:00 pm start was approved by the board, the list will be posted.
- B. The Board recommends a capital plan with details of the entire stations. Also start the budget sooner to the end of the fiscal year.

13. **Closed Session:** No closed session.

Trustee Munger moved to adjourn the meeting at 5:10 pm. Seconded by Trustee Donahue, all voting aye by roll call, the meeting was adjourned. The next regular meeting will be January 26, 2026 at 3:00 PM 10544 Main St Roscoe, Illinois.

Respectfully Submitted,



Secretary Glenn Trommels  
Board of Trustee  
Harlem Roscoe Fire Protection District #1